

**The Terrace Bay Public Library held it's regular board meeting  
Tuesday, February 12 @ 5:30 pm in the library.**

**Present:** Chairperson Irene Moore, Chris Stewart, Connie Bryson, CEO  
Mary Deschatelets. Part- Town Treasurer Margaret Hartling

**Declarations of Interest :** none

**Agenda :**

Moved by Connie Bryson and seconded by Chris Stewart , “that the agenda be approved”

**CARRIED 08-16**

**Minutes:**

Moved by Chris Stewart and seconded by Connie Bryson, “that the minutes of the January 22, 2008 meeting be approved”

**CARRIED 08-17**

**Business Arising from the minutes:**

1. The board welcomed Town Treasurer Margaret Hartling to the meeting. An informal, general question and answer period was held regarding library financial issues. The board thanked her for attending and answering their questions. She then left the meeting at 6:30pm

**New Business:**

1. The board discussed their goals for the Library. Irene is still receiving items from board members and will compile them for a complete presentation at a later date. The current library strategic plan is in place until December 2008. The CEO and board will consult with stakeholders and develop a new strategic plan to be implemented when the current one expires.

2. The CEO gave the board a brief summary of a FedNor Local Initiatives grant presentation she attended. The CEO wishes to apply for a grant to develop a technology resource centre for patrons.

Moved by Connie Bryson and seconded by Chris Stewart, “that the Terrace Bay Public Library Board approves of the application of a FedNor LI Grant to build a technology resource centre for it's patrons of \$5,000.” **CARRIED 08-20**

3. The CEO informed the board of a wage subsidy summer student grant available. The CEO would like to apply for this grant to be submitted by Feb 28, 2008.

Moved by Chris Stewart and seconded by Connie Bryson that, “ the Terrace Bay Public Library Board approves the application for a grant through Summer Jobs Canada 2008 in order to hire a summer student”.

**CARRIED 08 -21**

4. The Fees for Service for the library were reviewed by the board with suggestions made for changes by the CEO.

Moved by Connie Bryson and seconded by Chris Stewart that, “ the board approve the new fees for service schedule”

**CARRIED 08 -22**

### **Correspondence:**

The correspondence for January 2008 was reviewed and accepted.

### **Correspondence Action Items:**

1. The Archives Association of Ontario request for renewal of membership was declined.
2. Correspondence from Town Administrative Assistant Karen Morley requesting that the board adopt the town’s by- laws for “Procedures for the sale of real property and Procedures for the procurement of goods and services and for the disposal of surplus goods” policy.

Moved by Connie Bryson and seconded by Chris Stewart that, the Terrace Bay Public Library Board adopts the Township of Terrace Bay’s by-laws for it’s “ Procedures for sale of real property and Procedures for the procurement of goods and services and for the disposal of surplus goods” policy.

**CARRIED 08-23**

### **Financial Statement:**

Moved by Connie Bryson and seconded by Chris Stewart that, “the financial disbursements report for January 2008 be approved.”

**CARRIED 08-18**

**CEO REPORT:**

Total Circulation for Jan 2008 – 1140 Inter Library Loans – 27  
Revenues – Donation of a DAISY reader acknowledged. Total Revenue-  
Jan. 08 - \$312.75

Staff – Fire safety plan reviewed. 2 staff members will be taking  
emergency first aid and basic cpr. Joel Popoff hired as Youth Intern for  
the CAP site. Storytime and Blue Spruce Reading programs continue to  
run with success. We have registered for the TD Summer Reading Club  
program.

Terry Bell installed and electrical outlet in the ceiling to facilitate the  
installation of Bell internet services. Changeover went smoothly.

Physical moving of furniture in the library has been done.

JASI – automation project continues to progress

CEO attended at FedNor grant presentation.

Service Ontario money – we will do some radio advertising.

Moved by Chris Stewart and seconded by Connie Bryson that , “the CEO  
report for February 2008 be accepted as presented”

**CARRIED 08-19**

**Legal/Personnel In Camera:**

Not required

**Next meeting:**

The next meeting of the Terrace Bay Public Library Board will be held  
on **Tuesday March 11, 2008 @ 5:30pm** in the Library.

Adjourned @ 7:30 pm

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_